

# OZARKS TECHNICAL COMMUNITY COLLEGE

## APPLICATION FOR ACADEMIC FRESH START

### Overview

Academic Fresh Start will be limited to those cases in which the student's prior record does not reflect his/her current maturity with respect to motivation, attitude, and ability. This policy may enable a student to recover from a deficient GPA.

### Conditions:

In order to be considered for Academic Fresh Start, the following conditions must be satisfied:

1. Academic Fresh Start will be granted only once.
2. Academic Fresh Start will apply to OTC course work only, which excludes all transfer credits.
3. A student must not have been enrolled in any course work at OTC, excluding Continuing Education courses, for a period of at least three consecutive years.
4. Academic Fresh Start will apply to all OTC course work attempted prior to the three-year absence. This work cannot be used to meet any academic requirements (i.e. graduation, prerequisite, and certification).
5. Course work completed prior to the three-year absence will remain on the student's transcript but will not be calculated into the student's cumulative GPA.
6. Upon re-enrolling at OTC, the student must complete 15 hours of college credits (excluding pass/fail courses) with a GPA of 2.50 or better before beginning the application process.

Students seeking Academic Fresh Start must submit the following to the Office of the Registrar prior to the monthly meeting of the Academic Review Committee.

1. This completed application;
2. A written request to the Academic Appeals Committee, which includes the following:
  - a. An explanation of how previous grades are negatively affecting future educational goals.
  - b. An explanation as to how your motivation, attitude, and ability have changed since your return to OTC.

The Office of the Registrar will then present all records along with your written request to the Academic Review Committee.

The committee will review the application and submitted paperwork and notify the student in writing of its decision within 30 days after the committee meets.

Academic Fresh Start is an OTC policy and may not be recognized by another college upon transfer.

**I have read and understand the above conditions and agree to abide by them. I give my permission for the Registrar and the Academic Review Committee to review my OTC academic transcript.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return this application and your written request to the Office of the Registrar/Student Services  
1001 East Chestnut Expressway, Springfield, MO 65802**

Print the following information.

DATE OF REQUEST: \_\_\_\_\_

NAME: \_\_\_\_\_ STUDENT ID #: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
Address City State Zip

PHONE NUMBER: \_\_\_\_\_

Committee's Comments:

Approval

Date

Non-Approval

Date