



e-CASHIER AUTOMATIC PAYMENT PLAN

An easier way to pay for college.

- *Affordable*
- *Convenient*
- *Interest-Free*



Advantages

- Hold your classes and charge your books
- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit card/debit card

Payments are processed on the 5th of each month and will continue until the balance is paid in full.

Cost to Participate

- \$25 enrollment fee per semester (ACH & credit card)
- \$25 returned payment fee if a payment is returned

Simple Steps to Enroll in the Payment Plan

- Go to www.otc.edu
- Click on the e-Cashier tab on the home page
- Select the e-Cashier logo
- For online help, e-mail cashhelp@otc.edu

**OZARKS TECHNICAL
COMMUNITY COLLEGE**

Cashier Services 417-447-4827 • www.otc.edu
1001 East Chestnut Expressway • Springfield, MO 65802

Payment Plan Options

Spring 2010 *e-Cashier available on November 10, 2009.*

Students with the A+ Program or Scholarship, Pell Grant or Student Loans, Employer or Agency Pays

Down payment	Number of payments	Months of payments	Plan Available
<i>Option A</i>			
none	1	Apr only	Nov 10–Mar 12
<i>This option is only available once you have submitted all your FASFA and other required documentation to the Financial Aid Office.</i>			

Other Students

Down payment	Number of payments	Months of payments	Plan Available
none	5	Dec–Apr	Nov 10–Nov 30
none	4	Jan–Apr	Nov 10–Dec 31
25%	3	Feb–Apr	Nov 10–Jan 20
50%	2	Mar–Apr	Nov 10–Feb 22

NOTE: All down payments are processed immediately!

You must complete a new e-Cashier agreement for each term that you register for classes. Once you have completed an e-Cashier agreement, if you withdraw and re-enroll, change your schedule or add classes, please DO NOT create a second e-Cashier payment plan.

e-Cashier Availability

Availability of e-Cashier is determined by Ozarks Technical Community College. Please be aware that the college may elect not to have e-Cashier available during specific times and dates during registration.

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through My FACTS Account or call Ozarks Technical Community College Cashier Services at 417.447.4827 to confirm the change. You may also e-mail cashhelp@otc.edu with your questions.



BUSINESS SOLUTIONS

formerly FACTS Management Co.

**For additional help,
please call us at
800.609.8056.**

Customer service representatives are available Monday through Thursday, 7:30 am to 7:00 pm (CST), and Friday, 7:30 am to 5:00 pm.