

**ASSOCIATE of SCIENCE in NURSING PROGRAM
APPLICATION PROCESS**

OZARKS TECHNICAL COMMUNITY COLLEGE – ALLIED HEALTH DEPARTMENT
1001 EAST CHESTNUT EXPRESSWAY
SPRINGFIELD, MO 65802
(417) 447-8954

The following items must be completed and received by the Program Filing Deadline of March 1st

Complete an **Application for Admission to OTC** online at www.otc.edu; pick up an application in Student Services in the Information Commons West building on the OTC campus, or call (417) 447-6900 and request a form be mailed to you.

Submit an **ASN Program Application** in person to the Department of Allied Health, Lincoln Hall, 815 North Sherman, Room 210, on the OTC campus. Applications may also be mailed to Allied Health Office, Ozarks Technical Community College, 1001 East Chestnut Expressway, Springfield, MO 65802.

- **NOTE:** Application will not be processed until the nonrefundable \$15.00 application fee, made payable to OTC, is received by the Allied Health office.

Request **official transcripts** be sent to **Ozarks Technical Community College** from all colleges, universities, and vocational programs attended. All transcripts, including those from Practical Nursing Schools, should be mailed directly to:

**Allied Health Office
Ozarks Technical Community College
1001 East Chestnut Expressway
Springfield, MO 65802**

Complete all **prerequisite courses** with a grade of “C” or better. (See Curriculum Plan for specific requirements.) ***If a passing grade is not achieved after two attempts in any program prerequisite course(s), an applicant will not be considered for the program.***

Submit a copy of current **Missouri LPN license** to the Allied Health Department office, and submit updates as they occur, if applicable.*

Submit **3 professional references** dated within the last six months. (One **must** be a Practical Nursing Coordinator or Instructor.) All references will be kept confidential.

Please call (417) 447-8954 or (417) 447-8803 before program filing deadline to confirm that your file is complete! Incomplete files will NOT be considered!

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After all of the above requirements are met by the program filing deadline of March 1st, applicants will be contacted by mail to schedule a date to complete the following:

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| Complete preadmission Math for Medication test with 80% or better. |
| Provide handwritten answers to admission questions . Neatness of presentation, spelling, and grammar will be considered. |
| Complete HESI PN-NCLEX exit exam with a score of 850 or above. ** Applicant responsible for the cost of \$37 per exam, and must be paid prior to taking exam. If you have previously taken the HESI PN-NCLEX exit exam through another nursing program, that score can be considered in the application process. HESI PN-NCLEX exit exam scores will only be valid for 5 years. Scores greater than 5 years old will be invalid, and the HESI PN-NCLEX exit exam will need to be retaken. |
| The OTC PN student who is scheduled to graduate in July and applies for the ASN program will be given a “conditional acceptance” into the August ASN program class. This “conditional acceptance” will be based on the admission score total using the Med-Surg HESI exam score taken during the PN program. Once the applicant completes the Final PN Comprehensive HESI exam, that score will be used to calculate the final admission point total and admission rank and to award “final acceptance” into the ASN program. |

*OTC PN July graduates accepted into the fall ASN program are required to submit a current Missouri LPN license to the Allied Health Department within 90 days from date of PN graduation to remain in the ASN program. All other students are required to submit a current Missouri LPN license by application deadline.

**The HESI PN Med-Surg exam will be used as admission criteria for OTC PN July graduates wishing to apply to the fall ASN program.

The admission formula is a competitive points-based system that includes: HESI score, references, BCS 140/150, BCS 145/146, or BCS 120/150 grades, MTH 110 grade, CHM 101 grade, general education credits completed, Math for Medication test, and admission questions. In the event of a tie in admission score totals, the largest number of verified years of experience as an LPN will be the deciding criteria.

Graduation from the OTC ASN Program does not guarantee eligibility to take the NCLEX-RN exam.